



**Saint Philip School
Fifth Grade Teacher
Job Description**

The Roman Catholic Diocese of Providence acknowledges that the Catholic School teacher is vital to the educational mission of the Church. The teacher not only stimulates the acquisition of knowledge and understanding, but serves as a consistent, joyful and living witness to the teachings of Christ.

Saint Philip School is looking for a creative and enthusiastic person to serve as the full time 5th Grade teacher. The 5th grade classroom at Saint Philip School is a comprehensive program addressing and demonstrating the appropriate intellectual, social, emotional, and spiritual development of students. It promotes the development of knowledge in all core academic areas for all students with an emphasis on enrichment, individual work skills, and the importance of working together as a collaborative group.

The teacher fulfills the mission of the Catholic school by providing an environment rooted in Gospel values and academic excellence. This position is hired and evaluated by the principal.

This position requires but is not limited to the following duties:

- *Supporting and upholding the philosophy of Catholic education and the mission of the school
- *Acting as a witness to Gospel values by modeling the teachings of the Catholic Church
- *Supporting and adhering to the Code of Conduct and policies and procedures of the school and Diocese
- *Maintaining confidentiality regarding school matters
- *Providing effective English Language Arts, Mathematics, Religion, Social Studies, and Science programs of instruction for 5th grade classroom based on the needs and capabilities of students
- *Providing instruction and assessment for understanding
- *Planning for instruction with logically sequenced objectives and providing appropriate material and resources for students to engage in learning
- *Communicating clear objectives for all learning activities and creating projects to enhance learning opportunities
- *Using effective instructional methods/models according to professional standard practice
- *Using varied assessment tools to perform both formative and summative assessments
- *Deepening students' understanding of all content areas through reading, writing and speaking
- *Choosing all content area material for students, and preparing assignments and discussion topics
- *Demonstrating a willingness to respond to individual learning needs through differentiated instruction and centers-based learning

- *Incorporating multi-sensory lessons into daily instruction
- *Preparing lesson plans consistent with Diocesan policy and our school mission which includes providing students with the opportunity to become critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information while providing authentic, real world opportunities to engage with information and content learned
- *Incorporating technology into daily lessons to include but not limited to Chromebooks, Mimio projector, etc.
- *Practicing positive, consistent discipline in the management of the classroom
- *Establishing and maintaining standards of student behavior for a productive learning environment
- *Developing and maintaining a classroom environment appropriate for all learners, within the limits of available resources, and consistent with current best practices in education and all content areas that promotes a love of reading and lifelong learning
- *Taking all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- *Communicating and collaborating with parents, staff, and administration for optimal student progress regarding academic, behavioral, or safety concerns
- *Conferencing with parents upon request and responding to messages in a timely manner
- *Maintaining current and accurate records according to school policy
- *Maintaining records as required by law, Diocesan policy, and administrative guidelines, and collaborating with colleagues on student progress
- *Meeting staff development guidelines as set forth by the Diocese/local administration
- *Demonstrating professionalism in conduct, demeanor, and work habits
- *Demonstrating commitment to remaining current in professional practices and developments, informational technologies, and educational research applicable to a 5th grade classroom
- *Attending and participating in Faculty Meetings, Diocesan Meetings, Professional Development Days, Faculty Committees, etc.

Interested parties who possess a *current teaching certificate* or *who have successfully completed all requirements to be eligible for a teaching certificate*, should send all inquiries to the attention of Cynthia Senenko, Principal, at csenenko@stphilipschool.com or (401) 949-1130.