



Saint Philip School
Little Cardinals (3-year-old) Teacher
Job Description

The Roman Catholic Diocese of Providence acknowledges that the Catholic School teacher is vital to the educational mission of the Church. The teacher not only stimulates the acquisition of knowledge and understanding, but serves as a consistent, joyful and living witness to the teachings of Christ.

Saint Philip School is looking for a creative and enthusiastic person to serve as the teacher for three-year-old children in our Little Cardinals classroom. The St. Philip Early Learners Program provides children with a warm and caring environment in which to develop their physical, social, emotional, spiritual, language and cognitive skills. Program goals encompass Christian development, a positive self image through discovery, self expression, and interaction with others while increasing social, emotional, and positive behavioral skills.

The teacher of three-year-olds must be willing to support the philosophy, values, and activities of the school, be of good character, and be willing to participate in on-going professional development.

This position requires but is not limited to the following duties:

- * Working collaboratively with the Early Childhood staff and administration to implement the curriculum in the 3-year-old classroom that falls in line with Rhode Island Early Learning and Development Standards (RIELDS) and NAEYC standards and best practices.
- * Preparing units of study and lesson plans consistent with Diocesan policy and our school mission, which includes providing students with the opportunity to become critical thinkers, enthusiastic learners, skillful researchers, and social citizens of their classroom community through play and developmentally appropriate activities/practices.
- * Supervising and working collaboratively with a teacher assistant to ensure an optimal learning environment for all children.
- * Maintaining regular evaluation of children's development and progress through observations, authentic assessments such as student portfolios, and standard-based measures such as the developmental continuum within the RIELDS.

- * Accepting and maintaining responsibility for the order, arrangement, appearance, decor, and cleanliness of the learning environment within the classroom.
- * Encouraging children's development in the areas of faith formation, building confidence, problem solving, and taking responsibility for their actions.
- * Establishing and maintaining developmentally appropriate standards of student behavior for a productive early learning environment.
- * Communicating and collaborating with parents, staff, and administration for optimal student progress.
- * Taking all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- * Maintaining records as required by law, Diocesan policy, and administrative guidelines, and collaborating with teachers on student progress.
- * Attending and participating in faculty meetings, Diocesan meetings, professional development days, faculty committees, parent conferences, etc.
- * Sponsoring student/parent activities such as a 'Mommy and Me' playgroup for 2-year-olds, summer camp opportunities, parent education workshops, etc.

Interested parties who have *obtained a bachelor's degree and possess a current teaching certificate or have successfully completed the requirements to be eligible for a teaching certificate*, should send all inquiries to the attention of Cynthia Senenko, Principal, at csenenko@stphilipschool.com or (401) 949-1130.